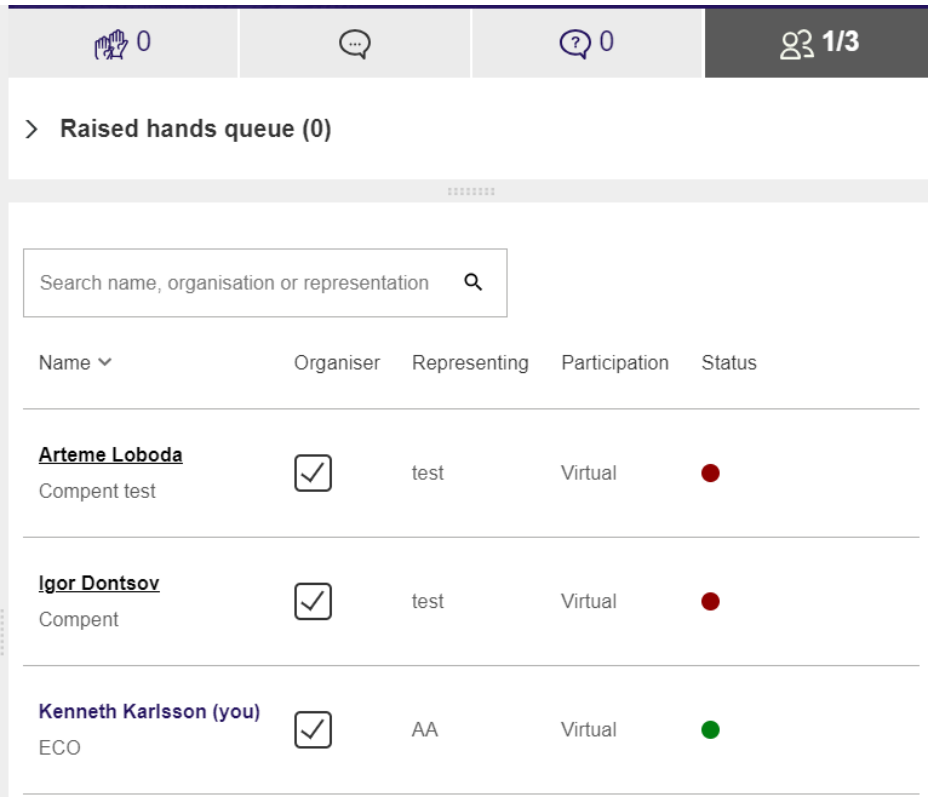
List of participants

The list of participants is a list of any user that has been logged into the MeetingHub for the specific meeting.

At the top of the list its possible to see the raised hand queue.



The list also indicates the name, and which entity the user represents as indicated in the registration for the meeting.

If the meeting is not linked to CEPT portal meeting, you will be asked for representing info upon entering the meeting.
Please make sure that this information is correctly reflected when typing the name-tag in GoToMeeting.

Sorting

The list of participants is sortable by clicking the headlines of the columns in either ascending or descending order.

Online/Offline indication

The list also shows whether the user is online in the MeetingHub by either a green (online) or red (offline) dot. Please note the list has no association to the participants list in GoToMeeting.

Start a private chat

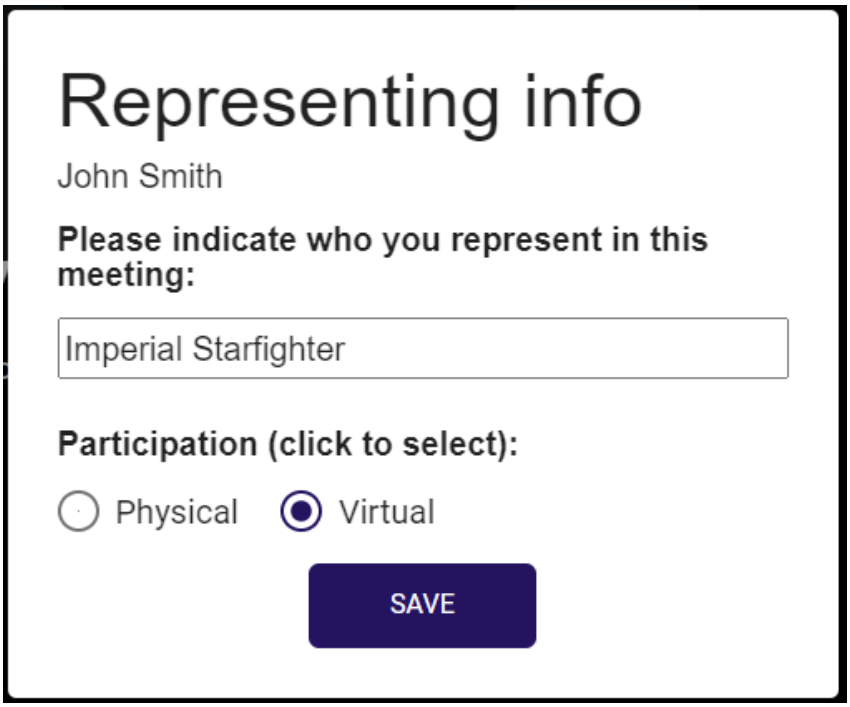
You can from the list initiate a private chat message by clicking the name of the participant.

Organiser

The checkbox field "Organiser" is only editable by the ECO staff, when appointed as organiser, options to manage raise hands and live questions will be available.

Edit your representing information

In “open” meetings i.e. meetings that is not linked to a CEPT portal meeting (like breakout sessions) it is also possible to edit your participation info by clicking the “Edit” link.
It is not possible to edit your name, main affiliation and email address , this is taken from your profile on the CEPT portal.



Revision #1
Created 2025-04-08 06:59:21 UTC by ECO TECH
Updated 2025-04-08 07:01:32 UTC by ECO TECH